
Hollinswood and Randlay Parish Council

Finance & Audit Committee

Chairman: Councillor H Unwin

Clerk: Katrina Baker MBE CILCA

22nd April 2026

Councillor S Unwin

Councillor J Johnson

Councillor Vaughan-Hodkinson

Councillor P Farrar

Councillor H Unwin

Councillor S Snell

Councillor J Creed

Councillor P Cranfield

To: All Members of the Finance and Audit Committee

You are invited to the next meeting of the Finance and Audit Committee Meeting for 2025/26 which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 27th April 2026 at 8pm.**

Katrina Baker
Clerk to the Council

AGENDA

1. Welcome
2. Apologies for absence and to consider the necessary approval
3. To record any Declarations of Interest, over and above the registered list

Cllr Johnson Hollinswood Primary School & Nursery
4. To confirm the Minutes of the meeting held on 23rd February 2026
5. Matters Arising, for information, not already included on the Agenda
 - a) TWC response to enquiry regarding details related to the Special Fund – this has been circulated to all members for their information.
6. Financial Reports
 - a) Financial position as at the end of March 2026, these will have been circulated prior to the meeting.
 - b) Information relating to the End of Year Accounts
 - c) Confirmation of Internal Auditor 2025/26
 - d) To sign the Payment Authorisations

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- e) Grant Applications
 - i. Hollinswood Primary School & Nursery
- 7. Governance Reports
 - a) To review the Risk Management Plan and any updates
 - b) To record and discuss any accidents or near miss reports
- 8. Other urgent matters
 - a) Randlay Valley Car Park – Non Domestic Rates Bill
- 9. To confirm the date of the next meeting

As per the meeting schedule to be agreed at the Annual Meeting